

**Office of Equity and Civil Rights
Community Relations Commission
Virtual Meeting
Public Session Minutes
October 21, 2020**

Participating in the virtual conference were Commissioners Todd Yeary (Chair), Phillip Farfel, Stephen Ruckman, Nadine Finigan-Carr, A. Adar Ayira, and Adote Akwei. Absent: Commissioner Karsonya Whitehead. Also present were staff: Cedric McCray (Interim Director), Lisa Kelly (Supervisor), Zelma Ortiz, Danielle Burton, Lauren Jackson, and Carleen Dadeboe.

I. Welcome/Call to Order

The meeting was called to order at approximately 12:10 pm.

II. Approval of the Minutes

- A. July 15, 2020
 - a. Minutes were approved as submitted.
- B. September 16, 2020
 - a. Minutes were approved as submitted.

III. Director's Report

- A. Interim Director McCray gave highlights from the report
- B. Ms. Kelly discussed the number of cases to fulfill the contract (88) and 5 intakes
- C. Staffing issues (1-2 Investigative deficit) and resource gaps have been handled
- D. Commissioner Akwei asked about eviction complaints
 - a. Moratorium has passed
 - b. Ms. Jackson is conducting trainings – COVID19
 - c. Referrals are directed
 - i. Public Justice Center
 - ii. Mayor's Office on Immigration
- E. Commissioners asked questions about the status of nominees
- F. Interim Director McCray gave an overview of how complaints are handled due to the pandemic.

IV. Commissioners' Report

- A. Chair Yeary spoke about the issue of Commissioner appointments
 - a. Action: Interim Director McCray and Ms. Drummond will research compliance and filings for Commission and Mayor's Office.

V. Open Forum

Public Session Minutes

October 21, 2020

Page 2

- A. Chair Yeary thanked the staff for their commitment and hard work.
- B. Next meeting is scheduled for November 18, 2020.

There was no further business to discuss.

There being no further business to discuss, the meeting was adjourned at 12:45 pm.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights